

BERKSHIRE LOCAL TRANSPORT BODY FORWARD PLAN

MARCH 2013 – MARCH 2014

MEETING DATE - 14TH MARCH 2013

Item	Purpose of Report	Contributing to BLTB Strategic Objectives [Please state]	Report Author and contact details
Election of Chair	To elect a Chair from the pool of six local authority elected members.	All	n/a
Election of Deputy Chair	To elect a Deputy Chair from the pool of six LEP members.	All	n/a
BLTB Terms of Reference	To adopt founding document & give consideration to the generic feedback from DfT.	All	Ruth Bagley/ Richard Tyndall
Forward Plan	To inform the BLTB of anticipated agenda items for future meetings.	All	Ruth Bagley

MEETING DATE – 18th July 2013

Item	Purpose of Report	Contributing to BLTB Strategic Objectives [Please state]	Report Author and contact details
Founding Document	To consider the outcome of the submission to the DfT	All	Ruth Bagley
Major Scheme Prioritisation Methodology	To agree and adopt the major scheme prioritisation methodology		Ruth Bagley/Richard Tyndall
List of Prioritised Major Schemes	To agree list of prioritised major transport schemes to be submitted to DfT by 23rd July 2013	<p>To remove barriers to economic growth by bringing forward an investment programme for developing and improving the transport infrastructure of the Thames Valley Berkshire area.</p> <p>To establish and keep under review a prioritised list of local major transport schemes.</p>	Ruth Bagley/Richard Tyndall
Major Scheme Assessment	To confirm arrangements for appointing independent assessors	<p>To use DfT methodologies for assessing and evaluating the relative merit of competing schemes, and to subject all proposals to independent scrutiny.</p> <p>To ensure value for money is achieved from individual schemes and the overall investment programme.</p>	Ruth Bagley/Richard Tyndall
Programme and Risk Management	To agree outline arrangements	<p>To monitor the progress of scheme delivery and spend.</p> <p>To actively manage the</p>	Ruth Bagley/Richard Tyndall

		devolved budget and programme to respond to changing circumstances	
Forward Plan	To inform the BLTB of anticipated agenda items for future meetings	All	Ruth Bagley

MEETING DATE – 14th November 2013

Item	Purpose of Report	Contributing to BLTB Strategic Objectives [Please state]	Report Author and contact details
List of Prioritised Major Schemes	To consider the DfT response to the list of schemes submitted in July	To remove barriers to economic growth by bringing forward an investment programme for developing and improving the transport infrastructure of the Thames Valley Berkshire area To establish and keep under review a prioritised list of local major transport schemes	Ruth Bagley/Richard Tyndall
Major Scheme Assessment and Approval	To report on the current status of schemes on the priority list and note the appointment of independent assessors	To use DfT methodologies for assessing and evaluating the relative merit of competing schemes, and to subject all proposals to independent scrutiny To ensure value for money is achieved from individual schemes and the overall investment programme.	Ruth Bagley/Richard Tyndall

Programme and Risk Management	To agree detailed arrangements.	To monitor the progress of scheme delivery and spend. To actively manage the devolved budget and programme to respond to changing circumstances	Ruth Bagley/Richard Tyndall
Forward Plan	To inform the BLTB of anticipated agenda items for future meetings.	All	Ruth Bagley

MEETING DATE – 13th March 2014

Item	Purpose of Report	Contributing to BLTB Strategic Objectives [Please state]	Report Author and contact details
Major Scheme Assessment and Approval	To report on progress with the development of Transport Business Cases and note responses from stakeholders and the public.	To remove barriers to economic growth by bringing forward an investment programme for developing and improving the transport infrastructure of the Thames Valley Berkshire area. To establish and keep under review a prioritised list of local major transport schemes. To use DfT methodologies for assessing and evaluating the relative merit of competing schemes, and to subject all proposals to independent	Ruth Bagley/Richard Tyndall

		scrutiny. To ensure value for money is achieved from individual schemes and the overall investment programme.	
Scheme Evaluation and Monitoring	To agree outline arrangements.	To ensure value for money is achieved from individual schemes and the overall investment programme. To monitor the progress of scheme delivery and spend	Ruth Bagley/Richard Tyndall
Financial issues	To report on issues arising in 2012/13 and foreseen in 2013/14	To actively manage the devolved budget and programme to respond to changing circumstances	S151 Officer
Forward Plan	To inform the BLTB of anticipated agenda items for future meetings.	All	Ruth Bagley